

University Preparation School at CSU Channel Islands
 550 Temple Ave. Camarillo, CA. 93010
 Board of Directors Agenda
 University Preparation School at CSU Channel Islands
 University Charter Middle School at CSU Channel Islands

APPROVED MINUTES for the Meeting held on Monday, May 19, 2014

I. Opening Procedures

1. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jeanne Adams at 2:10pm

A. Agenda Additions/Adoption of Agenda

Jeanne would like to make a minor change to B4, the addition of the word attendance before UCMS Cheer.

Moved by Cathy Cartwright Seconded by Ana DeGenna

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Marilyn Buchanan				x
Cathrine Cartwright	x			
Cheryl Kewley	x			
Ana DeGenna	x			
Dax Jacobson				x

B. Pledge of Allegiance: Led by Cathy Cartwright

C. Roll Call *Present* *Absent*
Board Members

Jeanne Adams	<u> x </u>	<u> </u>
Marilyn Buchanan	late	<u> x </u>
Cathy Cartwright	<u> x </u>	<u> </u>
Cheryl Kewley	<u> x </u>	<u> </u>
Ana DeGenna	<u> x </u>	<u> </u>
Dax Jacobson	late-	<u> x </u>

Administration

Charmon Evans	<u> x </u>	<u> </u>
Sara Ahl	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

E. Public Comments

None

F. Spotlight on UCS-Highlights from the Catalina Key Experience Field Trip

Sara showed a slide show from the field trip.

G. Directors' Reports

Charmon wanted to clarify that the Spring Grant from Wells Fargo is for \$1000 and not \$1500 as she had previously stated. Jeanne and Charmon will be attending a breakfast on May 22 to receive the grant. Sara stated that UCMS is busy with end of year activities, including Dolphin Club, Renaissance pool party and picnic lunch, 6th & 7th grade Greek Olympics just to name a few. We also just wrapped up the testing season at both schools.

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. University Charter Schools Education Foundation

None

2. School Advisory Council

None need to reschedule meeting

3. Parent, Teacher, Student Association

Luau is May 30, developing budget committee

4. Other

None

II. Regular Session

A. Consent Agenda

1. Minutes of the April 25 , 2014 Regular Board Meeting

2. Check Register

Moved by Dax Jacobson Seconded by Cathy Cartwright

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Merilyn Buchanan	x			
Cathrine Cartwright	x			
Cheryl Kewley	x			
Ana DeGenna			x	

Dax Jacobson	x			
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B. Action Items

1. Topic/Agenda Item: Review and Approval of the April Financials for UPS/UCMS
 Personnel Involved: Irina Castillo
 Issues Involved/Fiscal Implications:
 Impact on School Mission, Vision or Goals:
 Options or Solutions (If applicable):
 Director’s Recommendation: The Directors’ recommend approval of the April Financials. Irina went over April financials. Basically, no changes, both schools are doing great. A short discussion followed.

Moved by Ana DeGenna Seconded by Merylyn Buchanan

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Merylyn Buchanan	x			
Cathrine Cartwright	x			
Cheryl Kewley	x			
Ana DeGenna	x			
Dax Jacobson	x			

2. Topic/Agenda Item: Review and Approval of 3% Salary Increase for Certificated & Classified Staff effective 7-1-14

 Personnel Involved: Jeanne Adams/Charmon Evans
 Issues Involved/Fiscal Implications:
 Impact on School Mission, Vision or Goals:
 Options or Solutions (If applicable):
 Director’s Recommendation: The Directors’ recommend approval of the 3% Salary Increase for Certificated & Classified staff. Charmon stated staff has had no increase since 2007. The board would like to see a comparison study for next year; before another increase is made. A short discussion followed.

Moved by Cathy Cartwright Seconded by Ana DeGenna

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Marilyn Buchanan	x			
Cathrine Cartwright	x			
Cheryl Kewley	x			
Ana DeGenna	x			
Dax Jacobson	x			

3. Topic/Agenda Item: Review and Approval of the revised Board of Directors Meeting Calendar, June Meeting & Board Workshop

Personnel Involved: Jeanne Adams/Charmon Evans

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of the revised Board of Directors Meeting Calendar. After a short discussion, the Board Workshop is to be held on June 2 from 5:00-6:00 and the June meeting has been moved to June 30 from 10:00-12:00.

Moved by Ana DeGenna Seconded by Cheryl Kewley

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Marilyn Buchanan	x			
Cathrine Cartwright	x			
Cheryl Kewley	x			
Ana DeGenna	x			
Dax Jacobson	x			

4. Topic/Agenda Item: Review and Approval of the attendance UCMS Cheer Camp in San Diego, August 5- August 8, 2014

Personnel Involved: Sara Ahl

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of the attendance of UCMS Summer Cheer Camp. A short discussion followed.

Moved by Cheryl Kewley Seconded by Ana DeGenna

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Merilyn Buchanan	x			
Cathrine Cartwright	x			
Cheryl Kewley	x			
Ana DeGenna	x			
Dax Jacobson	x			

5. Topic/Agenda Item: Review and Approval of the Technology Plan for UPS & UCMS for the 2014-2017

Personnel Involved: Charmon Evans/Jeannette Smith/Jeanine Vigil/Cara Tedrick

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of the Technology Plan for UPS & UCMS. Charmon, along with teachers presented the plan. It qualifies for Ed Tech voucher monies. A short discussion followed.

Moved by Cathy Cartwright Seconded by Ana DeGenna

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Merilyn Buchanan	x			
Cathrine Cartwright	x			
Cheryl Kewley	x			
Ana DeGenna	x			
Dax Jacobson	x			

C. Discussion/Information

1. **Topic/Agenda Item: Local Control Accountability Plan/Budget**

Personnel Involved: Charmon Evans/Sara Ahl/Irina Castillo
Charmon stated she is very excited, increasing custodial for the summer and purchasing new curriculum.

2. **Topic/Agenda Item: School Climate Survey**

Personnel Involved: Sara Ahl

Roughly 40% of families completed the survey, 11 in Spanish. After a short discussion, it was decided to continue at first meeting of new year.

3. **Topic/Agenda Item:** CCSA Governance Academy
Personnel Involved: Charmon Evans
Table for next year

4. **Topic/Agenda Item:** Personnel Committee Update
Personnel Involved: Charmon Evans
Tomorrow will be 4 teacher interviews, originally we had scheduled Thursday to hold Administrative interviews however we believe we do not have sufficient candidates at this point. It is very discouraging and disappointing. We will revamp our ad in EdCal and start anew.

ADJOURN OPEN SESSION

III. Closed Session

- A. **Topic/Agenda Item: Public Employee**
Executive Search: Middle School Director
Personnel Involved: Directors

- B. **Topic/Agenda Item: Public Employee**
Discipline/Dismissal/Employment
Personnel Involved: Directors
Reconvened from Closed Session:
 - A. **No Action Taken**
 - B. **No Action Taken**

RECONVENE OPEN SESSION; BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY

IV. Board of Directors Announcements/Remarks

None

- V. **Future Agenda Items: Next meeting, Special Meeting, Board Workshop, June 2, 2014 and Regular Board Meeting, June 30, 2014**

VI. Adjournment 3:59 p.m.

